

University Council Technology Standing Committee

Minutes

March 24, 2014

2:00 pm

MEETING CALLED BY	Mary Hardin, Chair
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Mary Hardin, Chair
NOTE TAKER	Margaret Canzonetta
ATTENDEES	<p>Members Present: Aimee DeChambeau, Mary Hardin, Chris Kuhn, Gene Marchand, Stewart Moritz, Phyllis O'Connor, Jim Sage, Anthony Serpette,</p> <p>Guests: Dr. John Savery, Margaret Canzonetta</p> <p>Absent with notice: Linda Barrett, Kashyap Gaglani, Alvaro Rodriguez, Suzanne Testerman</p> <p>Absent without notice: Beau Gannon</p>

Agenda topics

Call to Order

DISCUSSION	Mary Hardin called the meeting to order. The February 24, 2014 meeting minutes were approved with changes.
------------	--

Network Updates

DISCUSSION	<p>Jim reported that a purchase order has been issued for Intellinet. They are building a budget plan for phase I of wired assessment remediation, firewall and dmz. The rfp is being finalized for wireless in phase II and the same assessment and remediation will be done. They are looking at passive optic networks which can possibly reduce equipment and cost. We would be an early adopter of the new technology. A survey of concerns of faculty, staff and students will be conducted. The survey will be sent around to committee members for input. Anthony, Chris, Gene, Mary and Aimee agreed to help get the survey out by mid-April.</p>
------------	--

Lab Project Proposal

DISCUSSION	Gene and Chris are working on a web portal. Most of the core structure is in place. They will send a link to committee members to get feedback. It is on track for rollout this fall.
-------------------	---

Online form standardization

DISCUSSION	Anthony sent the link to everyone. He will probably work with training to prepare some tutorials.
-------------------	---

BYOD/MDM Update

DISCUSSION	Gene reported that they were given the green light for new devices to come through his office. This is strictly a management tool for university devices. His team is focused on the SSCM update. Once he is done with that, they will let faculty/staff know they can enroll. Mary stated that she felt it was the committee's role to help people understand the necessity of enrolling. Jim suggested that an alternative to another laptop refresh could be a stipend to BYOD for faculty. It is too early to decide when this would happen and how often. The committee and CCTC need to figure this out.
-------------------	--

Office 365

DISCUSSION	Sharepoint is up and running and production is being moved to the cloud. We are most likely not going to tackle 365 until next calendar year. BYOD strategy and Office 365 need to be dovetailed together. Gene will send out information to everyone about Office 365. ITS will be making it mandatory for 03 users to go to 10. Jim suggested that the committee come up with a documented desktop, software and hardware strategy and timeframe and he will share it with the appropriate people.
-------------------	--

Online course evaluations

DISCUSSION	John reported that the faculty senate executive committee took the on-line evaluation recommendations under advisement. The Wayne campus is very interested in having online course evaluations. The use of on-line evaluations on mobile phones will be available in the spring. It has a better response rate. The committee should come up with suggestions to prompt students to respond. He will run it by the CCTC to get feedback.
-------------------	---

Desktop video conferencing

DISCUSSION	John indicated that the proposal is sitting in purchasing. There is an issue with the subscription term. The program will be implemented as soon as the contract is signed. Training and support was discussed. John will put together a deployment plan for the committee's review.
-------------------	--

Committee objectives and action plans

DISCUSSION	The committee needs to come up with action items to support the goals. It will be the focus of next month's meeting.
-------------------	--

Next meeting

DISCUSSION	The next meeting is on Monday, April 21 at 2 pm.
-------------------	--
